



Two key opportunities for working with NCFI/IICN:

Institute Director and Institute Manager

Nurses Christian Fellowship International (NCFI) is seeking to appoint both an Institute Director and an Institute Manager for the International Institute of Christian Nursing (IICN) to jointly take on these challenging and inspiring leadership roles.

The positions are voluntary but bring with them many benefits including the opportunity to work alongside nurses from across the world and to engage directly in international work.

<http://ncfi.org/position-profile-director-international-institute-christian-nursing/>

Introduction

The IICN is the professional resource division of NCFI. It provides scholarly resources and facilitates collaborative networks with Christian universities and organisations worldwide. The vision of the Institute is to advance a Christian worldview in nursing practice, education, leadership, and research, supporting Christian nurses to develop and make an impact on the profession. The demand for educational and research programmes that reflect the Christian world view has become increasingly evident and IICN gathers and disseminates resources so that Christian nurses will be better equipped to live out their Christian values and so improve health within their sphere of influence.

The organisation provides quality courses written from a Biblical perspective that are not provided by the profession. It does not seek to replicate learning materials already available to nurses through professional sources but aims to make available professional resources with a Biblical and Christian foundation.

Currently the IICN provides courses in Spiritual Care, Biblical Leadership, Faith Community nursing in collaboration with the Westberg Institute (WI/IPNRC) and in collaboration with IHS the worldwide provision of the Saline Process. Additional courses are currently in preparation. The IICN programmes are led by voluntary subject specialists and supported by a team of voluntary academic experts. The aim is to have a subject coordinator in each region or country facilitating the delivery of the programmes.

Future aims of the IICN are to increase the number of available programmes, and to develop a research agenda that both supports novice researchers and promotes research focusing on issues that are critical for Christian nurses.

For more information on the IICN please refer to the IICN Briefing paper attached with this information or refer to the IICN web site,

www.ncfi.org/the-institute-iicn

Organisational Structure

The Director of the Institute is responsible to the Executive Committee of the NCFI, for developing the strategic direction of the Institute.

The Institute Manger is responsible to the Director for the smooth running of the IICN.

The Steering group is made up of selected members from the IICN. Its task is to support and guide the Director and the Institute Manager in their roles.

A Programme Committee, under the direction of the Director, is constituted by the subject leads of the various IICN programmes and has responsibility for the development and delivery of the programmes that IICN provides.

IICN also produces a journal biannually, the editorial committee is responsible for the production of the journal, Christian Nurse International (CNI).

Position: IICN Director

Personal Profile and responsibilities of the Director

IICN requires a dynamic nurse educator with both research and nursing educational experience to act as Director and lead the IICN. It is desirable that the person taking on this role is active in Nurse Education either as an active or retired person.

The applicant would hold a Masters degree or preferably a PhD in nursing and have experience in leadership, preferably in nursing education. Evidence of scholarly activity would be welcome through publications and research papers.

The applicant will need to be able to sign the NCFI statement of faith <http://ncfi.org/about-ncfi/statement-of-faith/> and have demonstrated their commitment to the values of the organisation.

The applicant must be able to speak and write and understand English fluently.

The Director is supported by the Institute Manager

Key responsibilities include:

- Providing academic leadership
- Strategic planning for the IICN
- Promotion of educational and research development opportunities and expansion of the work of the IICN
- Monitoring of programme development and delivery, reporting to the NCFI Executive Committee when necessary
- Virtual meetings every two months with the Programme Committee and the Steering Group,
- Liaison with partner organisation e.g. PRIME, IHS, HCF

Key Qualifications and Attributes required

Qualifications:

Nursing degree

Masters Degree / PhD in nursing or a related field

Essential Attributes

Evidence of motivation for working in IICN
Experience of working in Nursing Education
Evidence of leadership
International and cultural awareness
Fluency in spoken and written English
Able to freely commit the necessary time and effort required to lead IICN

Desirable Attributes

Experience of curriculum development and evaluation
Language skills in addition to English
International experience

Position: IICN Manager

Personal Profile and Responsibilities of the IICN Manager

IICN requires an individual who has the experience and the gifts of organisation and management. Working closely with the Director s/he will support the Director in delivering the IICN strategic plan in the following ways:

- All necessary arrangements for the two monthly virtual meetings of the Programme committee /Steering group
- Preparation of the agenda and the circulation of the minutes of all IICN meetings and working papers
- Maintenance and updating of strategic planning documentation.
- Monitoring and support for the production of CNI
- Maintenance and updating of the IICN web site
- Working with the NCFI media committee to promote the work of IICN

Key Qualifications and Attributes required

Qualifications

A nursing or health related degree is desirable but not essential
Computer / administration certification or evidence of equivalent experience

Essential Attributes

Evidence of motivation for working in IICN
The applicant will need to be able to sign the NCFI statement of faith and have demonstrated their commitment to the values of the organisation.
Good interpersonal skills
Communication skills
Evidence of team working
Computer and networking skills
Familiar with current software packages such as Word, Excel & data storage

Fluency in English, written and spoken
Planning and organisational skills
Web site management
International and cultural awareness
Able to freely commit the necessary time to the work of IICN

Desirable Attributes

Language skills in addition to English
International experience